



## WSARC Board Meeting Minutes of September 28<sup>th</sup> 2019

Meeting was called to order at 9 am by President, Brian Nozynski, and KG7WRK with the following in attendance: Vice President, Todd Heuer, WA7FOX; Treasurer, Alan Dieringer, W7ZYX; Training Officer, David Hillier, AA7XX; Quartermaster, Frank McJunkins, K7RSD; Board position 1, Jonathon Wright, N7JWW; Board position 2, Thomas Saunders, N7OEP; Board position 3, James Edwards, WS7JIM. Secretary, Andrew Musselman, KI7KQA was unavailable, so Alan W7ZYX took minutes. Members in attendance: Barry Palmore, K7PAL; Eric Bonderson, KG7ZCD; John Walling, KI7YRA; and, Mei Jones, KI7TZA.

Minutes of May 19, 2018 Board meeting were approved with two notes. First, an absent board member can only appoint another board member to execute his proxy. Second, the minutes did not specify that the WSARC Board Meeting of Sept. 14, 2018 and, the amended WSARC Constitution and By-laws were approved. The Board approved these two documents without change or notes.

President Brian remarked on some of the club's achievements in the past year and the need to continue to improve on them.

Treasurer reported that there was \$5,687 in the club's BECU accounts as of Sept. 20, 2019, but this would be reduced by an estimated \$1K for unpaid HAMwan, Field Day and registration expenses. The club in FY 2017 had end of year balance \$1,351 and in prior years had less than \$1K. FY 2018 ended with \$3,354. Paid membership now totaled 81. The topic of a family membership fee plan had been discussed, but it was decided that no action was required as club members were free to notify the Treasurer that they wanted to have other family members recorded as non-dues paying "Associate Members", with all membership privileges except voting. This is provided for in Article III, Section 2 of the WSARC Constitution & Bylaws.

Training Officer reported on scheduling of a Nov. Tech License class was still being finalized as to location and dates. That work on the classes for building a UHF/VHF cross band capable GoBox and a General License class was also moving forward.

Quartermaster reported that not all club equipment had been inventoried and that an email needed to be sent out to the membership requesting their input. Tom N7OEP looked at the current list and said he would like to add some items before the second request went out to the members. Given the limited number of items there is no demonstrated need for rented storage space at this time. Additionally, there is the issue of whether any items in a commercial storage building would be available after an emergency event, like a major earthquake.

Trustee, Tom N7OEP, reported the repeaters were all working fine except for the receiver antenna on Queen Anne, which still needed to be replaced. Tom has the antenna but needs to schedule with Seattle City Light for the work. There is no schedule for the City's new monopole at Myrtle Reservoir Park, but when that happens we will be able to make improvements and have more rack space for our three repeaters located there. The schedule for the W7AW DMR repeater at the SDOT Westcrest Tower has not been finalized. You can check your signal to that site by accessing Randy W3RWN's analog repeater on 440.975+.

Net Control Committee Chair, Jon N7JWW reported that he had five in the rotation schedule and everything was going well and that Ken Iverson was to be thanked for training new net control operators.

Media Committee Chair, John KI7YRA reported on the need for a formal process for securing the club's media assets by establishing separate email accounts for all primary and secondary account administrators and provided means of making passwords available in a secure environment. The board passed a motion to give the Media Committee Chair control of administrative permissions for all club media (e.g., website, G Suite, Facebook, Twitter, etc.)

Membership Committee Chair, Jon N7JWW reported that he is continuing to send out welcome post cards to new hams in West Seattle zip codes and is are getting positive results from the mailings. This list is provided monthly by Lynn Burlingame, N7CFO, who also maintains the listing of Western Washington classes and testing at <https://n7cfo.com/amradio/hf/cls&ve.htm>. Having regularly club sponsored testing was discussed as it would give the club more visibility and add to membership.

Communications Committee chair, Alan W7ZYX, reported that he and John KI7YRA are available to post any club events on the Nextdoor neighborhood blogs for all of West Seattle (20K+ members). They are also available to post things on the West Seattle Blog and the listing of "Western Washington Amateur Radio Licensing Classes, Training Classes and Examination Sessions".

## **Open issues:**

"Field Day" discussion was led by Brian and Todd as to what worked and what didn't or needed improvements. "Survival Skills Fair" brought out quite a few new visitors. The club is asking for volunteers to be on a "Field Day" committee.

"West Seattle Grand Parade" radio communications support worked well per Jim WS7JIM. Ken AB7X and Dave AA7XX did a great job. Ron N4RDZ's "Reviewing Stand" was a big success and should be expanded upon with a raised platform and table cloth/banner. There was a discussion over whether to purchase W7AW safety vests or have a W7AW pin-on cloth for members existing vests to advertise the club and to let people know where to go if they needed help or information.

"Summer Social" was well received and should be continued. It was proposed that a "Spring/Summer Fling" at Valley Camp, North Bend be organized.

Todd WA7FOX was unanimously approved to be WSARC's designated liaison with SeattleDMR.org. PSRG, Seattle ACS and WSARC are the three organizations establishing SeattleDMR.org.

WSARC's Constitution and Bylaws, as ratified by the membership in Jan. 2019, were officially approved earlier in the meeting. Each member was emailed a PDF copy of this document and it is available on the club's website at <https://w7aw.org/constitution-and-bylaws/>. A discussion was held as to amending the constitution and bylaws to establish the position of Social Director. It was decided to make this a Social Committee chair position. A volunteer is needed for this position. Committee chairs are expected to attend board meetings or have someone represent them.

Todd opened a discussion on making the club less male oriented and more women friendly and to have more socialization events. It was decided that Mei will talk to other women members to see about what needs to be done and to getting more female volunteers for club board and committee positions.

Todd opened a discussion on tracking how many volunteer hours WSARC members contribute to the community. Todd will investigate the ways of possibly doing it and how it will be done.

A discussion was held on the lack of a formal budget process and the need to improve. To do this the club needs identified areas of responsibility and volunteer chairs and co-chairs to be responsible for those areas, These committees would then submit a budget to the President, Vice-President, and Treasurer who would then review them and submit a proposed budget to the board. The board would then approve a budget to be presented at the annual January membership meeting for review and approval.

Discussion was held on the need for a nominating committee to ensure that all vacating positions will be filled. Tod volunteered to chair and will find other volunteers.

Decision made to establish Quarterly Board of Director meetings. Next board meeting will be Dec. 14, 2019 at Be's Restaurant.

Mark your calendars for July 18, 2020 for the next West Seattle Grand Parade.

Todd asked board members to think about the "Future of WSARC" for discussion at the next Dec. meeting.

Banquet 2020 planning group was formed with Jim, Mei, and Alan as members to find something in West Seattle. Two possible locations that were mentioned were the West Seattle Senior Center and Ephesus Restaurant.

The meeting adjourned at 11:19 am.